

To: 5.1.2e | 5.1.2e @rivm.nl]; 'OHEJPCOORD (5.1.2e @anses.fr)' | 5.1.2e @anses.fr]
Cc: 5.1.2e | 5.1.2e @surrey.ac.uk]; 5.1.2e @ssi.dk | 5.1.2e @ssi.dk]
From: 5.1.2e
Sent: Wed 4/1/2020 9:53:34 AM
Subject: OHEJP Satellite Workshop 2020 module inventory of costs and delays
Received: Wed 4/1/2020 9:53:43 AM
[OHEJP Minutes_SWS2020_260320.docx](#)

Dear 5.1.2e

I hope you are keeping well in these times.

The Coordination Team are now starting to make an internal inventory on activities impacted by the COVID-19 crisis in response to raising Article 51, where we would like to submit the non-refundable costs spent, so these are approved as eligible costs from our funders.

At this stage, we do not know exactly how much evidence/what evidence is required, but 5.1.2e has asked WP6 to start compiling these pieces of evidence liaising with WP6 activity organisers.

Therefore, could I ask you to:

- Provide an excel spreadsheet of the non-refundable costs that were spent when the original event was organised.
 - From my understanding, there were no actual costs spent yet. If this is the case, please just respond to this email confirming that no costs were spent.
- 5.1.2e you should have received the alternative options for your comments. Could you please comment on the attached.
 - 5.1.2e can then decide which option to go forward with, and the extent of any delays can then be calculated.
 - I have also copied in Pikka, the ASM Coordinator for her information.

Could I ask you to provide these information by Monday 20th April 2020.

I hope this is clear, but if you have any questions please do not hesitate to contact me.

Many thanks in advance,

5.1.2e

One Health EJP WP6 Project Manager
 One Health EJP Communications Manager

5.1.2e



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