



European Medicines Agency

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@rijksoverheid.nl> From:

Sent: 18 March 2020 20:11

@ema.europa.eu>

5.1.2e 5.1.2e @Heijmans.nl>

Subject: RE: masks compulsory at EMA - immediate action

Dear 5.1.2e

Thank you for your e-mail and support.

CGREA and DS follow the measures (and opinions) apply by the Government of the Netherlands to stop the spread of coronavirus / COVID-19.

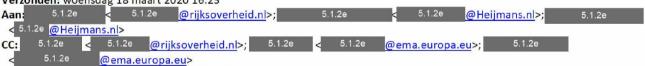
Of course (and we understand) that EMA can take additional measures but these must be possible (or supported from EMA). Protective caps are limited available for us.

I am convinced that we will help each other during this unpleasant period.

Thank you!

Regards 5.1.2e

Van: 5.1.2e 5.1.2e @ema.europa.eu> Verzonden: woensdag 18 maart 2020 16:23



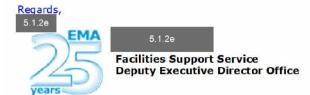
Onderwerp: RE: masks compulsory at EMA - immediate action

Dear all,

It was decided that EMA will temporarily provide one mask / day to any contractor attending works in the building. The mask will be provided by security Ground floor, reception.

Please ensure all your team and contractors wear the mask inside the building.

EMA supply is a provisional measure, and it is expected that CGREA and its subcontractors supply their own protective equipment. Let us all please discuss internally within our companies different way we can approach to keep the employees safe and how works can be scheduled in a way that we help against the spread of the virus. A meeting to discuss a way forward will follow in the next days, once we have more information.



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Subject: RE: masks compulsory at EMA - immediate action

Dear 5.1.2e

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There is no set type of mask. Any disposable face mask will suffice.

I have spoken with 5.1.2e and took onboard their view that this is an EMA requirement they will comply with, but they are not in the position to provide masks, as this also comes against the instructions from Dutch authorities who requested that masks should be kept for medical use, in order to support the medical services.

I have informed 5.1.2e about this and we are seeking further advice from management.

I will get back to you later today, once I receive further clarifications from senior management on a way forward.

Regards, 5.1.2e

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Classified as internal/staff & contractors by the European Medicines Agency From: 5.1.2e @rijksoverheid.nl> Sent: 18 March 2020 14:10 5.1.2e To: @ema.europa.eu> 5.1.2e @Heijmans.nl>; @Heijmans.nl>; Cc: 5.1.2e @rijksoverheid.nl> Subject: RE: masks compulsory at EMA - immediate action Dear 5.1.2e Thank you for the e-mail. Of course, we will respect the additional health measures. The request is for an instruction for the proper use of the protective And what kind of protective mask is required? Regards Van: 5.1.2e < @ema.europa.eu> Verzonden: woensdag 18 maart 2020 13:42 Aan: @heijmans.nl>; 5.1.2e @heijmans.nl' < 5.1.2e @Heijmans.nl>; < 5.1.2e @heijmans.nl>; 5.1.2e 5.1.2e @hotmail.com> CC: < @ema.europa.eu>; @rijksoverheid.nl>; @ema.europa.eu> Onderwerp: masks compulsory at EMA - immediate action **Urgentie: Hoog** Dear all. Please ensure that all your team on site and as well all contractors coming on site as of today, wear a protective mask. (This also applies to EMA staff and everyone in the building) The only exceptions are contractors who because of the nature of their work cannot wear one, but I doubt we have such cases. For today, EMA will provide 2 masks to everyone in the building (both EMA and all contractors). Security will start handing over these masks shortly. As of tomorrow, contractors must come prepared with their own protective masks. In the odd case where a contractor could not procure one due to the short notice, then EMA may provide one from its stock, exceptionally. Further clarifications will come. 5.1.2e can we have a catch-up call at 14:30 today? Meanwhile, please inform immediately everyone under your supervision working on site that once the mask is provided today it must be worn at all times inside the building. Who does not respect the rule will be escorted outside the premises. Best regards, Facilities Support Service **Deputy Executive Director Office** European Medicines Agency Domenico Scarlattilaan 6 | 1083 HS Amsterdam | The Netherlands Telephone +31 @ema.europa.eu | www.ema.europa.eu | For directions, see How to find us

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