Framework contract number SANTE/2020/C3/082
for the supply of rapid antigen tests for diagnostics of Covid-19

Contract implementation step-by-step

1. Signature of the specific contract for delivery of the supplies to the Member States between the Commission and the contractor.
2. Signature of the donation contracts
    a. N.B.: in the donation contract, the Member State is referred to as 'beneficiary'; and the Commission's contractor who will deliver the supplies is referred to as 'agent of the Commission (as designated for the delivery of the supplies)'.
    b. For Member States which apply a zero value added tax (VAT) rate on the tests, the donation contract will be signed by the Member State and the Commission.
    c. For Member States which do not apply a zero VAT rate on the tests:
        i. One donation contract will be signed by the Member State, the Commission and Abbott.
        ii. A second donation contract will be signed by the Member State, the Commission and Roche.
3. Upon signature of the donation contract by the last party (i.e. the Commission), the Commission informs the contractor that it shall start delivery to the relevant Member State.
4. The contractor confirms at least 5 calendar days before the delivery the date of delivery to the Member State's contact person.
5. The Member State confirms to the contractor within 3 calendar days before the date of delivery the name, contact details and availability of the person that will receive the supplies.
6. Upon delivery, the Member State (the recipient) proceeds to an external verification of the goods and fills in the Delivery acceptance form (Annex III to the donation contract), which is signed by both the Member State (the recipient) and the contractor's agent delivering the goods. This marks the transfer of property and risks. The Member State is now responsible for the further dispatch of the goods, while being bound by the terms of the donation contract (in particular, it may not sell the goods nor donate them to other countries without the acceptance of the Commission). **The contractor sends to the Commission a copy of the signed Delivery acceptance form.**
7. The Member State (recipient) proceeds to a conformity check of the goods, fills in the Certificate of conformity (Annex IV to the donation contract) and sends it dated and signed to the Commission and the contractor. **The Member State must send the Certificate of conformity to the Commission and the contractor at the latest 10 calendar days after the delivery.**

8. After delivery of 100% of the supplies to be delivered to a Member State under the specific contract, the contractor sends an invoice to the Commission for the delivery to the relevant Member State.

    a. For Member States which do not apply a zero VAT rate on the tests: The contractor sends a copy of the invoice to the relevant Member State.

9. The Commission pays the amount not including VAT to the contractor, within 30 days from receipt of the invoice. The Certificate of conformity supplied by the Member State to the Commission (Annex IV) serves as proof of conformity, which allows the payment.

    a. For Member States which do not apply a zero VAT rate on the tests: **The Member State pays the amount that is due as regards the VAT** to the contractor, within 30 days from receipt of the copy of the invoice (see point 8a).

10. **The Member State submits to the Commission within six months from the delivery of the Goods a report on the actual use** of the donated Goods.