

To: [REDACTED] [REDACTED] [REDACTED] @ecdc.europa.eu]
Cc: Fellowship Agreements [REDACTED] [REDACTED] @ecdc.europa.eu]; [REDACTED] [REDACTED] [REDACTED] @rivm.nl]; [REDACTED] [REDACTED] [REDACTED] @rivm.nl]; [REDACTED] [REDACTED] [REDACTED] @rivm.nl]
From: [REDACTED] [REDACTED]
Sent: Fri 1/29/2021 3:34:11 PM
Subject: FW: URGENT: RIVM - Scientific Coordination - Request to submit proposal for Specific Grant Agreement under 2020 FPA - deadline 29 January 2021
Received: Fri 1/29/2021 3:34:12 PM
[Application SC - ECDC -RIVM.docx](#)

Dear [REDACTED]

The coming Monday, there is a meeting at RIVM to formally appoint [REDACTED] to the position of SC for EPIET. For this meeting we would need to know the number of hours per week [REDACTED] will be employed in this role- so we can fix her contract accordingly.

The attached proposal mentions 75% of her time, but this is not specific as to how many hours this entails. Could you perhaps clarify what your preference is, and whether there is a minimum that is acceptable?

Thank you and best wishes,

[REDACTED]

From: [REDACTED] [REDACTED] <[REDACTED]@rivm.nl>
Sent: donderdag 28 januari 2021 17:45
To: 'Fellowship Agreements' <[REDACTED]@ecdc.europa.eu>; [REDACTED] [REDACTED] <[REDACTED]@rivm.nl>
Cc: [REDACTED] [REDACTED] <[REDACTED]@rivm.nl>; [REDACTED] [REDACTED] <[REDACTED]@ecdc.europa.eu>; [REDACTED] [REDACTED] <[REDACTED]@rivm.nl>
Subject: RE: URGENT: RIVM - Scientific Coordination - Request to submit proposal for Specific Grant Agreement under 2020 FPA - deadline 29 January 2021

Dear [REDACTED]

Sorry for not getting back to you earlier.

In the attachment you can find our new proposal (including CV and budget) for [REDACTED] [REDACTED] (0.75 FTE). We hope this is sufficient for you internal process, the budget is based on [REDACTED] latest paycheck.

Best regards,

[REDACTED]

From: [REDACTED] [REDACTED] <[REDACTED]@ecdc.europa.eu>
Sent: donderdag 28 januari 2021 16:15
To: [REDACTED] [REDACTED] <[REDACTED]@rivm.nl>; [REDACTED] [REDACTED] <[REDACTED]@rivm.nl>
Cc: [REDACTED] [REDACTED] <[REDACTED]@rivm.nl>; [REDACTED] [REDACTED] <[REDACTED]@ecdc.europa.eu>
Subject: URGENT: RIVM - Scientific Coordination - Request to submit proposal for Specific Grant Agreement under 2020 FPA - deadline 29 January 2021
Importance: High

[REDACTED]

Apologies for being so insistent however kindly know that we need to receive the proposal documents latest by tomorrow if we would like to keep the start date of 01 March 2021.

Kindly reply to my initial e-mail (22 January 2021) and attach the budget, together with the technical proposal and CV.

Thank you very much.

Best regards,

[REDACTED]

From: [REDACTED] <[REDACTED]@ecdc.europa.eu>
Sent: 27 January 2021 08:31
To: [REDACTED] <[REDACTED]@rivm.nl>
Cc: [REDACTED] <[REDACTED]@rivm.nl>; [REDACTED] <[REDACTED]@rivm.nl>; [REDACTED] <[REDACTED]@ecdc.europa.eu>
Subject: RE: RIVM - Scientific Coordination - Request to submit proposal for Specific Grant Agreement under 2020 FPA - deadline 29 January 2021
Importance: High

Good morning [REDACTED]

Thank you very much for providing the draft budget in preparation for the submittal of the proposal documents for Scientific Coordination.

The numbers are within the FPA so all is in order. When RIVM submits the actual proposal, including the technical proposal and CV of the coordinator (by replying to my e-mail from 22 January) could you kindly also include one pay check of the candidate for our files.

We look forward to receiving the proposal by the end of the week so we have time to have the SGA countersigned in time.

Wishing you a nice day,
[REDACTED]

From: [REDACTED] <[REDACTED]@rivm.nl>
Sent: 26 January 2021 23:43
To: Fellowship Agreements <[REDACTED]@ecdc.europa.eu>
Cc: [REDACTED] <[REDACTED]@rivm.nl>; [REDACTED] <[REDACTED]@rivm.nl>
Subject: RE: RIVM - Scientific Coordination - Request to submit proposal for Specific Grant Agreement under 2020 FPA - deadline 29 January 2021

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Dear [REDACTED]

As promised this afternoon the SC Budget Grant 2020.

Let me know if you have any questions.

Best regards,
[REDACTED]

Van: [REDACTED] <[REDACTED]@ecdc.europa.eu>
Verzonden: vrijdag 22 januari 2021 08:56
Aan: [REDACTED] <[REDACTED]@rivm.nl>; [REDACTED] <[REDACTED]@rivm.nl>
CC: [REDACTED] <[REDACTED]@rivm.nl>; [REDACTED] <[REDACTED]@rivm.nl>; Stephanie Malcolm <[REDACTED]@ecdc.europa.eu>; [REDACTED] <[REDACTED]@ecdc.europa.eu>
Onderwerp: RIVM - Scientific Coordination - Request to submit proposal for Specific Grant Agreement under 2020 FPA - deadline 29 January 2021
Urgentie: Hoog

Dear Colleagues,

In follow up to Framework Partnership Agreement (FPA) **ECDC/GRANT/2020/002**, between the ECDC and your Institute on scientific coordination for the ECDC Fellowship Programme, we hereby invite you to submit to ECDC a specific proposal to support scientific coordination in the capacity of 50%, 75% or 100%.

The proposal should cover the timeframe of 12 months - **starting 01 March 2021 – 28 February 2022**, according to the conditions laid down in the FPA.

The proposal should include a technical description of the tasks and duties of the coordinator(s) as well as a financial proposal(s) ("SC Budget Grant 2020", attached). Narrative of the proposal can be very short (work plan mentioning planned activities along the terms of reference for the scientific coordination, using for example the attached "SC Technical proposal template 2020") and **MUST** also include the name of the coordinator(s), the beginning and end date of the action, and a CV for each of the candidates.

In order to facilitate communication and follow-up of our technical collaboration, kindly also provide in your reply the complete name and contact details of the line manager of the staff proposed as scientific coordinator for the resulting Specific Grant Agreement.

The budget should be based on **and not deviate** from what was proposed in the FPA, adapted to each staff member's actual cost.

Conclusion of a specific grant agreement, following this request, is subject to approval of the budget for this action as part of ECDC's annual work programme. ECDC reserves its right not to proceed with the conclusion of the specific grant agreement.

To avoid any delays in the signature of the agreement kindly confirm that the information from the attached Specific Agreement, such as bank account and authorized signatory, is still valid.

We look forward to receiving your proposal latest by Friday, **29 January 2021**, close of business, and continuing our collaboration on the ECDC Fellowship Programme.

With kind regards,

5.1.2e



European Centre for Disease Prevention and Control (ECDC)

Gustav III:s boulevard 40, 169 73 Solna, Sweden

5.1.2e

www.ecdc.europa.eu

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